

MIS

CORPORATE PROFILE

## CORPORATE PROFILE



# MASKY INTEGRATED SERVICES LIMITED

**HEAD OFFICE:**

144B ABA ROAD, PORT HARCOURT, R/S.

EMAIL: [christopheruhegwu@yahoo.com](mailto:christopheruhegwu@yahoo.com)

WEB SITE: [www.maskyserviceltd.com](http://www.maskyserviceltd.com)

MOBILE: 08038833907, 08144178463





**CORPORATE AFFAIRS COMMISSION**  
**FEDERAL REPUBLIC OF NIGERIA**

# **Certificate of Incorporation**

*I hereby certify that*

**MASKY INTEGRATED SERVICES LIMITED**

*is this day incorporated under the COMPANIES AND ALLIED MATTERS  
ACT 1990 and that the Company is Limited By Shares.*

*Given under my hand at Abuja this Seventh day of August,  
2006*



**A. ALMUSTAPHA**



FEDERAL REPUBLIC OF NIGERIA  
PERMIT TO OPERATE AS AN OIL INDUSTRY SERVICE COMPANY

**MAJOR CATEGORY**

PERMIT NO: DPR/OGISP/20/4379663/N203747

This Permit is hereby granted to

MASKY INTEGRATED SERVICES LIMITED

of 144 Aba Road By Platinum Mortgage Bank

Portharcourt, Rivers, Nigeria

to render the service to the Oil Industry in the Category listed hereunder:  
EQUIPMENT/MATERIAL SUPPLY SERVICES

- VALVES UP TO 12", NOZZLES & FLANGES

This Permit expires on the Thursday, June 17, 2021

Fee Paid: ₦ 25,000.00

Dated 17th day of June 20 20



Director of Petroleum Resources

This permit does not cover "Supply of Expatriate Manpower" in any guise





**PORT HARCOURT MICRO & SMALL TAX OFFICE**

10, MOSCOW ROAD, PORT HARCOURT.

09070327609

phc.ito@firs.gov.ng

www.firs.gov.ng

**02559347-0001**

**28<sup>TH</sup> MAY, 2014**

Our Ref No. \_\_\_\_\_

Date: \_\_\_\_\_

Incorporation No: RC662599

Date of Registration: 07/08/2006

Managing Director

**MASKY INTEGRATED SERVICES LTD**

144 ABA ROAD PORT HARCOURT

RIVERS STATE.

Dear Sir/Madam

**TAX PAYER IDENTIFICATION NUMBER (TIN)/VAT REGISTRATION**

Further to your application for VAT Registration, please be informed that your Tax Identification Number as a VAT Collection Agent is **02559347-0001**. You are required to file your returns monthly as provided for in Section 15(1) (2) of the Value Added Tax Act, CAP VI. Laws of the Federation of Nigeria 2004 (As Amended). You are also advised to quote this number in all your future correspondence with the Federal Inland Revenue Services. Thank you.

Yours faithfully,

  
**C. A. NWAIWU**

Tax Controlier

Federal Inland Revenue Services

Port Harcourt Micro and Small Taxpayers Office





ORIGINAL COPY

TCC NO : 10595889  
TAX OFFICE : MSTO PORT-HARCOURT(PH)  
DATE : 27-Feb-2020

## TAX CLEARANCE CERTIFICATE

Name of Company : MASKY INTEGRATED SERVICES LIMITED



RC NO : RC662599  
Date of Incorporation : 08-08-2006  
TIN : 02559347-0001  
Effective Business Address : 144, ABA ROAD PORT HARCOURT RIVERS

This is to certify that the above named company has rendered Income Tax, Value Added Tax, Information Technology Development Levy, Education Tax, as well as other tax returns and paid the assessed taxes in accordance with the relevant tax laws for all years including the past three assessment years as detailed hereunder:-

	Assessment Year 2017	*Nature	Assessment Year 2018	*Nature	Assessment Year 2019	*Nature
Turnover	4,851,970.00		10,774,070.00		13,421,815.00	
Assessable Profit/Loss	938,855.00		1,236,573.00		1,378,493.00	
Total Profit	312,952.00		442,267.00		459,498.00	
Tax Payable	93,886.00		123,686.00		137,849.00	
Tax Paid-Companies Income Tax Receipt No	0609720653		0611114845		0606026974	
Date	27-Feb-2017		21-Jul-2017		23-Sep-2014	
Tax Outstanding(If any)	NIL		NIL		NIL	
Petroleum Profit Tax Receipt No. & Date						
Tax Outstanding(If any)	NIL		NIL		NIL	

\*Nature of Assessment: (i) Best of Judgement (ii) Self Assessment (iii) Minimum Tax (iv) Pre-Operation Levy (POL)  
(v) Government (Additional Audit Investigation) (vi) Others (Please Specify)

Source of Income : PROCUREMENT AND GENERAL CONTRACTS  
Other comments : IN BUSINESS  
This Certificate Expires On : 31st of December 2020  
(Not Later than the end of the current year of Assessment)



Official Stamp Impression

Jonathan O. Onah  
Tax Controller

Name &amp; Rank Of Approving Officer





**MASKY INTEGRATED SERVICES LTD IS A LIFTING EQUIPMENT INSPECTION/FABRICATION, OIL AND GAS FACILITY MAINTENANCE, REPAIR AND PROCUREMENT COMPANY**, incorporated in Nigeria with registration number RC 662599, under the allied matters Acts 1990 to operate in Oil and Gas Industries and beyond. The company is positioned to provide specifics and general services that are tailored to meet the needs of many organizations both public and government establishment in the upstream/downstream of the Oil and Gas.

The company was registered as a Business Name with the Corporate Affairs Commission on 7<sup>th</sup> August 2006 and started full commercial operation that same year.

It is an Indigenous rope fabricating company that is affiliated to ELITE METAL PRODUCTS IMP&EXP, JIANGSU TAILI STEEL ROPES, H-QUALITY INDUSTRIES COMPANY LTD, which is ISO, ABS & SON certified. We depend on this company for our major supplies and technical support.

Our services are of the highest international standards partnering with renowned industry leaders both in procurement and importation/supply of lifting accessories, Lifting Equipment Inspection, Oilfield Materials, Maintenance & Repair.

We have been approved by Federal ministry of Labour and productivity according to factories Act, 1990 and Department of petroleum resources to carry out the above named services.

**MASKY INTEGRATED SERVICES LTD** has a Talurit UK splicing machine for the splicing of various wire diameters and a 30tons proof load tensile test machine also form the same company. While a higher grade of this machine is been awaited from the manufacturers.

We have done so well in the area of training. Training and retaining of its personnel especially in the area of Lifting Operation and Lifting Equipment Regulation 1998 (LOLER), Provision and use of work Equipment Regulation 1998 and Supply of Machinery (Safety) Regulation 1998 of which their certificates are available on request.

We stock various sizes of steel wire rope (i.e Galvanized and Ungalvanized SWR irrespective of the construction and lays). Mooring Ropes (Manila, Polypropylene, Nylon irrespective of sizes) and various fittings of Crosby Group (CG), Techno Industrial Lifting (TIL), George Taylor (GT), British Standard (BS) & Elite Lifting Products etc. needed in the oil and gas sector for efficient & effective operation.

All our imported products are of high qualities & standards with original Manufacturer certificates (MIL Certificates).





## **2. STRATEGY**

### **A. VISION STATEMENT:**

To Remain in Business As a top player in the Oil and Gas Industry

To be the best Lifting Gears Inspection and Fabrication in Africa and beyond with standards, efficiency and effectiveness as our watchword.

Our Priority is to ensure client's TQM satisfaction and Zero Tolerance on HSE/QAQC Compliant.

### **B. MISSION STATEMENT:**

This corporate mission statement shall be based on the company's activities on their various contract/project operations.

We will be guided by CLIENT'S new contract management guide, the strategy and planning Guide of May 1992 and the material oil regulatory act of 1990

To produce, Inspect and fabricate lifting Gear Equipment for the Oil and Gas Industries Operating in Nigeria at an affordable Price, While using the best Art of Knowledge, Technology and Active personnel.

### **C. GUIDING PHILOSOPHY:**

1. Safe HSE operation & prompt delivery
2. Reliable employee and contractor safety operation
3. Liaise with community for improved development
4. Employee manpower development and motivation





### 3. VALUES

#### OUR VALUES ARE:

Integrity, Respect for Human Dignity, Excellence, Customer-Focus & Satisfaction





## **BUSINESS STRATEGY**

Our strategy is to use superior material and business management models that guarantee high quality, cost-effective and efficient for professional service. We are primarily solution oriented, always solving problems encountered by our clients.

Our value-add capability is to create unique solutions to our clients.

## **BUSINESS CONCEPT:**

### **A. SERVICES**

#### **WE HAVE THE CAPACITY TO PROVIDE THE FOLLOWING SERVICES**

##### **We Sale & fabricate to any specification the following**

- 1) Slings (Single Leg, Double Legged, 4-Legged etc Irrespective of sizes and length both from SWR and Soft Ropes.
- 2) Cargo Nets and Gang-way Nets (i.e from Nylon, Manila and polypropylene Ropes)
- 3) Helideck Net from Manila , Nylon and Polypropylene
- 4) Jack- Up (Jacobs) Ladder i.e from Manila, Polypropylene
- 5) Chain sling ( irrespective of sizes and length)

##### **Under Procurement, General supply:**

- Steel Wire Ropes ,Webbing slings, CCU of any size.
- Mechanical Jacks, Shackles, Snatch & Chain Blocks,
- Anchor winches, Fittings, Lifting & Anchor Chains
- Safety Wares
- Marine sea-going vessels, Houseboats, Marine Logistic support.



## **WE OPERATES UNDER THE FOLLOWING STANDARDS:**



- European Norm Standard (EP)
- Lifting Operation and Lifting Equipment Regulation (LOLER 1998) |
- Factories Act 1990
- Provision and Use of Work Equipment and Regulations (PUWER 1998)

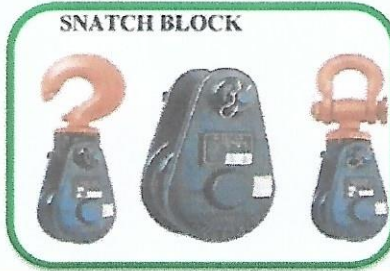
## **OTHER SERVICES**

### **INSPECTION & FABRICATION**

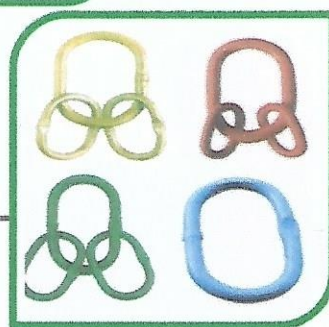
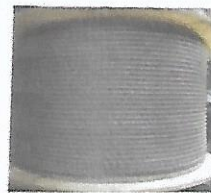
- Magnetic Particle Inspection
- Ultrasonic Test Measurement
- Eddy current testing Dye penetrate testing
- Visual penetrate testing
- Visual Inspection leak testing
- Acoustic Emission testing
- Radiographic Inspection (X-ray)
- Instrument Calibrations
- Leak Test
- Load Testing
- Purging Test
- Hydro Test

- Calibration
- Lifting Equipment Repair - Crane, Forklift etc.
- Maintenance of Rigs and platform and Vessel
- Importation/Supply of Lifting Accessories,
- Welding & Fabrication & Oilfield Materials
- General Contract

**PRODUCT SAMPLE**



WIRE ROPES AND SLINGS





## LOAD TESTING



## SOCKETING PROCESS



## SLING PRESSING MACHINE



## TEST BENCH



## **QUALITY ASSURANCE (QA/QC)**

**MASKY INTEGRATED SERVICES LIMITED has Corporate Quality Assurance management System, featuring;**

- Quality manual system and procedure for Nigeria
- Internal and external audits conducted
- Fully dedicated Quality assurance system, through familiarization and training programs for all personnel.

## **HEALTH, SAFETY, & ENVIRONMENT (HSE)**

**We have in place, Corporate HSE management system applicable in Nigeria, featuring;**

- HSE Procedure
- Training & Competency
- Personnel Health & Welfare
- Audit and Performance monitoring
- Incident Reporting and Accident Investigation
- Emergency Response
- Contractor's Interface
- Environmental Responsibilities
- Security
- Policy



## LOCAL CONTENT & COMMITMENT

**MASKY INTEGRATED SERVICES LTD** operates totally on 100% local content. Almost all our goods are sourced in Nigeria. Projects managed by Nigerians. Presently, our skilled and unskilled work forces are Nigerians. We however, partners with foreign organizations to carry out some projects when there is need.

## CLIENTS AND PROJECTS

Over the months we have competently managed the technical and community challenges in the Niger delta and has satisfied many clients in Nigeria, which includes;

- FORTE OIL
- AFRICAN OIL FIELD SERVICES
- LBENERGY LIMITED
- BAKER HUGHES PLC
- FUGRO
- GLOBAL PROCESSING PIPELINE SERVICES
- EASTLINE ENERGY RESOURCE LTD
- JAPPAUL OIL & MARINE
- WALS LEASING LTD
- PETROLOG GROUP LIMITED
- MEA ENGINEERING LIMITED
- WEST ATLANTIC SHIPYARD
- GLOBAL LIFTING NIG LIMITED
- NIGERIAN ROPES
- LONESTAR DRILLING NIG LTD
- AFRIMARINE LTD
- AOSALWELL LTD
- GO OFFSHORE PIE LTD

## POLICY STATEMENT

**MASKY INTEGRATED SERVICES LIMITED** has it as a matter of policy to perform their duties in such a way that quality standard is achieved. This company hope achieves through the use of competent personnel as well as line management control/supervision.

It is therefore the intended policy of the company to supply product and services that comply with contract specifications and regulatory/statutory requirements. The activities of the company demand that emphasis should be laid on fitness for purposes, efficiency and cost effectiveness.

In order to achieve our goal of a quality system, the company places importance on the tracing and elimination of cause of errors and problems, with emphasis on prevention rather than correction thus achieving high quality at loss costs.

The management is certain that by implementation an efficient quality management system based on BS EN ISO 9001 and other standards/codes, it will not only improve the quality of operations and products, hence yielding the required customers, stakeholders and corporate product services satisfactions.

It is the responsibility of the management to ensure that the quality system requirements, work methods, procedures, codes and regulations are adhered to all personnel; also ensuring proper training and dissemination of information, instruction and philosophies to them.

In monitoring and assuring proper maintenance of the quality system as related to Oil Company activities, a Quality Assurance Manager/Acts as Management.

This manual and the quality system outlines therein are designed to ensure proper implementation of the company quality programs. It is the responsibility of all staff to ensure that they are completely familiar with, understanding and comply with the requirements of the quality system.

The management is committed to ensuring customer and client satisfaction; therefore I authorize the use of this manual that describes the policy and system outlines geared to achieve these objectives.

**MASKY INTEGRATED SERVICES LIMITED.**



*Managing Director*



## QUALITY OBJECTIVES:

The quality objective of the company are listed below but not limited to:

- Render services and products which complies with all relevant statutory requirements company standards. National International and Standard and are capable of achieving the performance and availability targets of the services and product specification for their duration in the most cost effective and timely manner.
- Ensure that safety of personnel, services and products, and the environment have been carefully considered, and that appropriate measure have been implemented to achieve these objectives.
- Obtain a certificate of fitness and all other necessary certificates for the establishment and operation of the services and products, without causing any delay in the planned progress.
- Comply with the letter and spirit of the relevant statutory requirements and guidance notes.
- Minimize scrap and network in the course of rendering services and products.
- Actively pursue ever-improving quality through programs that enable each employee to do his or her right the first time.
- Reduce fire fighting (Crises Management)
- Guide the establishment of quality environment in terms of human resources, management, information and facilities, setting goals and follow up on results.

## QA RESPONSIBILITIES/JOB DESCRIPTION

### QUALITY SYSTEM REQUIREMENT

#### MANAGEMENT RESPONSIBILITY:

The Management of MASKY INTEGRATED SERVICES LIMITED having been aware of the changes in the demand situation and increasing markets expectations in quality has defined and implemented a quality policy specific to the company operation including those of its contractors. This Quality Policy aims to support the company in its quest achieve optimum performance in the context of national and international competition.

As such this manual is designed to meet the international and local standards requirement such as based on BS EN ISO 9001.

The management objective and quality requirements described herein.

The management hereby authorizes the Quality Assurance Officer with the task of verifying and duly applying the Quality Assurance Programme.

All staff are mandatory required to adhere and implement the requirements of his manual. This will be monitored consistently by the management with view of ensuring absolute adaptation of quality requirements to the grassroots.



### QUALITY SYSTEM:

The management of **MASKY INTEGRATED SERVICES LIMITED** has used BS ISO 9000 series to develop a quality system, put it down in writing and have it implemented, with the purpose of realizing the quality objectives and quality policy as formulated in this manual.

The quality system is laid in the quality manuals, plan, procedures and work instruction, quality programme and the content specified therein.

The quality system thus implemented is regularly assessed as to goal orientedness and effectiveness with reference to realizing the quality policy, internal audits are used to assess the extent to which the quality systems.

When required for the particular contract or order's specified Quality programme may be established to complement the quality Assurance Quality and associated procedures, this will comprise inclusively the customer's interfaces.

Regular reviews of QA System are necessary to ensure that effective actions are taken to counter possible deviations from the standard BS EN 9001. The management has complete quality reporting systems annually.

## BID AND CONTRACT REVIEW

When required by the magnitude and /or complexity of the given project, the project manager will execute specific bid review at the following stages,

- Prior to bid submission.
- On receipt of order.
- Or receipt of order amendment.

Before a bid is sent to a client it is reviewed on the basis of the following points. A checklist is used during a site visit in order to assess on the spot all possibilities in the execution of the project.

A review is carried out as to whether MASKY INTEGRATED SERVICES LIMITED is able to meet all the tender requirements, at the same time a check is made as to whether the requirements are completely and unambiguously formulated in order to avoid differences in interpretation at a subsequent stage in the proceedings. A checklist supports and record in review should be there if any lack of clarity, the client is asked for further details in writing. Any such information is including in the bid, specialized and concerned departments are consulted and the process recorded.

Tender review is carried out with special attention being paid to the company's capability, risk and commercial condition.

Immediately after the order is received, the condition under which it is to be executed are compared with conditions contained in the tender.

If an amendment is received for any contract in progress, an acknowledgment is returned, mentioning any applicable qualifications. Records of contract/bid reviews must be received and kept as specified in the documentation control.

Upon aware of contract the project manager prepares a quality plan which will establish the requirements and how the requirements will be achieved or met.



### DOCUMENT CONTROL:

MASKY INTEGRATED SERVICES LIMITED established controls to prepare, verify issue, modify, approval, file, cancel. Archive and destroy documents release, superseded after revision or received by them.

In preparing a document, the author is responsible for the following:

- Writing the document;
- Having the document verified by a computer person, the have the document approved by the relevant authority.
- Issued the document.
- Update the document following the dame verification/ approved/ issue procedure as for the initial issues.
- File or archive the document.

MASKY INTEGRATED SERVICES LIMITED in ensuring adequate document control will always identify, compile and list document as specified in document controls procedures. However, documents are issued the distributed list system under the responsibility of the author as guided by the said procedures.

Modifications of documents are carried out by the author. The persons responsible for verification and approval will check that all necessary arrangements have been obtained and that all document have been resolved in order to make the new release applicable. Generally, documents are filed and archived following the detailed on filing and archiving procedures.

## PURCHASING

During purchasing, Quality Assurance measures are ensured to cover the assessment of supplies and sub-contractors from technical and Quality Assurance stand points, to ensure that they are capable of supplying goods and services that satisfy the requirements set out in purchasing documents. This induce the confidence that purchasing documents for obtaining the required quality.

Having received information based on the project, orders are issued which are supplied in form off purchasing requisitions stating all required details.

For certain contract, supplies and sub-contractors may be required to supply documents such as quality assurance procedures etc, this will however be mentioned in the order.

Inspection of purchases must be carried out. This must take place on the supplies or sub-contract's premises or whichever; this is mentioned on the purchase order. The exercise will determine if the order is to be accepted or rejected"

The purchases of materials and requirements / plant are carried out according to procurement procedures (explaining inclusively purchasing, expediting, inspecting etc) to ensure that they conform to the requirements as specified.

The records of all the activities carried out must be documented and kept. However a procedure is written to cover this exercise.



## **CUSTOMER SUPPLIERS PRODUCTS**

Where a product is supplied for installation or job/services execution, a delivery note and the receipt file shall be delivered.

These items shall be checked for compliance with all applicable requirements for which the supplied products will be utilized.

Upon delivery, a member of MASKY INTEGRATED SERVICES LIMITED staff inspects the items delivered in the presence of the customer's representative, checking that the documentation tallies with the items delivered and the products were delivered in good conditions.

Any observation should be minute, in the presence of the representative and documented. Copies of these should be distributed to necessary units as evidence.

The minute document and delivered note means the supplied items are in the custody of MASKY INTEGRATED SERVICES LIMITED, all documents must be duly signed by all parties present during time of supply.

## PRODUCT IDENTIFICATION AND TRACEABILITY

MASKY INTEGRATED SERVICES LIMITED introduced measures to identify and trace material or supplies throughout the purchase, delivery, service or installation stages.

This makes it possible to trace the progress of an item throughout its life cycle and determine the origins of all parts making up of finished product or services.

Identification and tractability of products are carried out in an unambiguous manner, which portrays quality assurance controls.

However, procedures have been developed to address various processes involved in material/ product identification and tractability.

## PROCESS CONTROL

To ensure control over product / service processes as supplied by the company measures have been drawn up for implementation to customer contract compliance with applicable requirements.

Standard work process are defined and documented in the form of internal work instructions drawn up with the purpose of explaining working methods of staff.

Special processes are also in the companies which encompass such thing as welding non-destructive tests and various in-house technical processes.

The implementations of all special processes are governed by internal procedures.

All operations are carried out by qualified staff using certified equipments, matched to the operation to be performed. Our process controls capability can as well be measured in our services.



## **INSPECTION AND TESTING**

In order to ensure correct application of materials supplied during work on project an inspection and testing concept must be adopted.

This applies to incoming goods; work in process and finished product /services, in accordance with contractual requirements.

This measure stipulates that each product or services be accompanied by a test status document which monitors the products or services progress through specified test and inspection schedule including all relevant documentation.

Product can only be accepted after being checked and certified as meaning the requirements.

Test and inspection files must be kept on record and adequately documented.

## **CONTROL OF NON-CONFORMING PRODUCT**

Any product that does not conform to specific requirements shall be prevented from inadvertent use of installation by clearly identifying the item and where practical, segregate from the conforming items.

The non-conforming shall be properly reported and a report shall be issued and resolved in accordance with applicable procedures.

Having identified, control and documented non-conformance items, preventive actions are taken to avoid repetition of such non-conformity.

Procedure for handling requests for corrective actions due to non-conformance has been outlined.

## CORRECTION ACTION

Correction action is taken with the purpose of removing the cause, which gave rise to non-conformance and thereby preventing repetition and error frequency.

Although a procedure has been developed to address the process involved, Corrective Action Requests (CAR) are issued with a condition arises that causes or may cause a non-conformance.

The raised corrective active request will be analyzed through the staff related quality activities control unit with its close out.

Records are adequately maintained and kept.

Handling, storage, packaging and delivery.

Items required special handling method shall be subject to the issuance of specific handling procedure or instructions.

Storage procedure shall satisfy the following requirements.

Identify storage location and condition for adequate protection against deterioration / damages.

State inspection requirement to verify condition of products during the method of preserving and packaging products shall ensure cleanliness, prevention of damage and prevention during shipping and storage at final destination.

Appropriate transport / facilities shall be selected by the department in charge to avoid the products being lost or damaged in transit, or arriving late.

Any transit damage or lost of product / contract materials/products shall be such equipment or device shall bear a unique identification reference, allowing full tractability to its relevant calibration documentation.



## TRAINING

The company is devoted to ensure adequate training of staff taking part in activities, liable to affect the quality of the products and services rendered.

These training measure cover those related to professional qualification special qualifications required for certain functions or job, personnel management based on current and future development.

At the start of the year a staff training programme is drawn up by the personnel department of the company with the purpose of ensuring the upkeep of staff know how throughout the Division training are organized outside or in-house.

Training on Quality Assurance is carried out under the responsibility of the Duality Department.

## SERVICING

Here the customer is supplied with full operation and maintenance instructions, in accordance with the provision of the customer/ MASKY INTEGRATED SERVICES LIMITED.

## STATISTICAL TECHNIQUES

This is not utilized by company, however, in the event that is specified in a contract, specific procedure will be established and implement.

## COMPANY PROCEDURES

Each discipline will be responsible for the development of their unit procedure and the Quality Assurance Department will participate in their views. There procedures will be indexed and detailed in the company procedure's manual.

QA Department will be responsible for Quality Management Procedures.

Contractors/Subcontractors engaged in the contractual obligation which will be required to submit all their corporate procedures which are proposed for use during their contract with the company and where necessary to develop additional contract specific procedures.